

President Mark Breckheimer called the regular meeting of the village board to order at 7 p.m. on Tuesday, October 13, 2015.

Roll Call – all members reported present. Others present were Mike Loose, Karl Propson, Patrick Mares from the Times Journal, Ed Byrne from the Brillion News and Charlie Fochs.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – None.

Announcements – Trick or Treat Hours will be 10/25/15 from 2 pm – 4 pm with the Halloween Party at the community center from 4 pm – 5:30 pm. Next Civic meeting is scheduled for November 17<sup>th</sup> at Deer Run.

Minutes – Action – to approve the board meeting minutes as presented – motion: Koffarnus; second: Boesch; carried. The fire department minutes were presented to the board. Koffarnus questioned if the issue brought up in the previous minutes regarding the new fire truck had been resolved. Mike Loose stated that they had been. Action – to accept the fire department minutes from their last two meetings and place them on file – motion: Starfeld; second: Keuler; carried. The minutes from the first responders was presented to the board. Action – to accept the first responder minutes and place them on file – motion: Koffarnus; second: Roehrig; carried.

Treasurer's Report for the Village of Hilbert - balances – \$182,420.98 General fund; \$380,621.54 Sewer fund; \$52,429.89 Water fund; \$3.00 Clean Water fund; (\$805.74) TID #1 fund; \$676,668.56 T-Plus fund; \$19,667.79 First Responder fund; (\$459,507.00) TID #2, \$457.03 CDA; \$206,955.31 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Piepenburg; second: Boesch; carried. There was no treasurer's report received from the fire department. The treasurer's reports from the first responders from July, August and September were presented to the board. Action – to approve the treasurer's reports from the first responders from July, August and September as presented – motion: Koffarnus; second: Starfeld; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Boesch; second: Piepenburg; carried.

Correspondence – There was no MEG newsletter received. There were no letters from Time Warner Cable. The Focus newsletters were presented to the board for their information. The Boardman & Clark newsletter was presented to the board for their information.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Notice of receipt of the quarterly street aid in the amount of \$14,126.48 was presented to the board. Notice of estimated 2<sup>nd</sup> installment of shared revenue in the amount of \$333,901 was presented to the board for their information. Notice of estimated street aid for 2016 in the amount of \$54,661.57 was presented to the board for their information. Notice of estimated shared revenue for 2016 in the amount of \$399,219 was presented to the board for their information.

Unfinished Business:

2015 Projects – Change Order #1 for an increase of \$1,593.48 was presented to the board. Charlie Fochs explained the details of the change order to the board. It was mainly due to some unexpected work with water laterals. Action – to approve Change Order #1 for DeGroot, Inc for a net increase in the contract price of \$1,593.48 as presented – motion: Starfeld; second: Boesch; carried. Payment Request #1 was then presented to the board. Everything seems to be in order. Action – to approve Payment Request #1 to DeGroot, Inc in the amount of \$67,572.46 as presented – motion: Starfeld; second: Boesch; carried.

Recycling/Rubbish – The monthly report was presented to the board for their information. The minutes from the last meeting were presented. Action – to accept the minutes from the recycling committee and place them on file – motion: Boesch; second: Starfeld; carried. The first recommendation was to submit the 2016 grant application for recycling. DuPrey explained the grant application and provided a comparison from the previous year. The total costs have increased but there will be extra revenue from the recycling fees so the overall net increase on the tax roll is pretty much the same. Action – to approve this recommendation – motion: Boesch; second: Keuler; carried. The second recommendation was to submit the 2016 budget for consideration. Action – to approve this recommendation – motion: Boesch; second: Koffarnus; carried.

Police Protection for the village – The monthly report was presented to the board for their information. Action – to accept the committee minutes from the police and license committee and place them on file – motion: Boesch; second: Starfeld; carried. The first recommendation was to approve Ordinance 2015\_04 which updates the licensing code to grant authorization to the clerk treasurer to issue temporary retail licenses. This will help alleviate the issues with the required waiting period and until the board can act on applications. It will allow the establishment to operate temporarily under this license until all approvals can be made. The board felt that the approval of this ordinance could go through the 3 readings because it is not something that would be considered an emergency and needed to be approved right now. Because of this, the board decided not to suspend the rules. They felt that the ordinance was a good idea. The proposed ordinance was then presented for its first reading. The next recommendation was to approve the police contract for 2016 conditionally based upon the attorney approving the language. DuPrey explained the issues with the proposed contract. First was language that was in last year's contract that was removed addressing who received the citations written under

village ordinance and on contract. They also added an insurance clause which obligated the village to carry liability insurance also under the contract. This was a big issue because we are signing a contract with the county like any other contract and that party is supposed to have adequate insurance and we are not required to cover the contractor. DuPrey stated that they are trying to work out the language with our attorney and stated that as long as our attorney approved the language, we could sign it. Action – to approve the recommendation to conditionally approve the police contract for 2016 conditionally based upon the attorney approving the language – motion: Boesch; second: Piepenburg; carried. The third recommendation was to submit the 2016 budget for consideration. Action – to approve this recommendation – motion: Koffarnus; second: Starfeld; carried.

Fire Department – Chief Mike Loose reported that there was one fire call since last meeting. He stated that the department is looking for authorization to send out the new truck specs to get quotes for them. They are looking at Pierce, Marion and Custom Fab. Action – to grant the authority to send out the specs and seek quotes for the new equipment fire truck – motion: Koffarnus; second: Roehrig; carried. There was nothing new to report on the knox boxes.

TID District #1 – Nothing new.

TID District #2 – Nothing new.

Street Committee – Charlie Fochs reported that the stone is settling. He stated that the inspector is following up on it. There was nothing new to report on the request to lower speed limits on the north side of the village. A letter was received from the Department of Transportation regarding urbanizing Highway 114 west of Highway 32/57. They stated in the letter that the project has been pushed back until 2022 – 2025 and that the village would be responsible for 20% of the costs associated with this.

"Looks of Hilbert" (Aesthetics) – Signs are still being worked on. The Main St. lights have now all been painted. They are scheduled to replace the globes on all of the acorn lights in mid November.

Wastewater Treatment Plant – Interceptor Sewer Main Replacement Project – nothing new to report.

WWTP Upgrades – Action – to accept the committee meeting minutes and place them on file – motion: Koffarnus; second: Boesch; carried. The first recommendation was to authorize the consultation of legal counsel to take further steps against Hilbert Acres Mobile Home Park for the infiltration issues that we are experiencing. DuPrey stated that he had received an estimate for work to be completed to replace a manhole in the park. DuPrey stated that he had not received any written response detailing a plan to bring the park into compliance. Action – to approve this recommendation and that we also keep a running tab on the costs associated with it so that we can recover them also – motion: Boesch; second: Starfeld; carried. The next recommendation was to submit the water fund budget for consideration. Action – to approve this recommendation – motion: Koffarnus; second: Roehrig; carried. The third recommendation was to submit the sewer fund budget for consideration – motion: Koffarnus; second: Roehrig; carried. There was nothing new to report on the interceptor sewer main project. Charlie Fochs gave an update on the treatment plant project. He stated that next week, they plan to put the plant back online. He stated that all of the buildings are up and now they are working on the lab updates. A draw request of \$495,825.63 was presented to the board for billings received to date. Action – to approve the billings and submit the draw request – motion: Starfeld; second: Boesch; carried. The board then discussed the settling issues at the treatment plant. Charlie Fochs reported that he is meeting with another structural engineer from Oudenhoven. This will be the third one to go through it. He stated that the building hasn't moved since they stopped removing the sheeting. Charlie Fochs questioned the board on what they would like to see in this situation. There was some brief discussion about repairs being made, extended warranty, etc. Charlie Fochs stated that the contractor's insurance company is involved. There was also talk about removing walls and installing new ones. Keuler felt that there should be some sort of extended warranty say for another 10 years after the building is repaired. The board felt that there should be no cost to the village and Charlie Fochs stated that it would not be. The board suggested bringing in a representative to discuss the repair plan to the board so that they understand it and can ask questions if needed. This will be done. The reports of engineering bills to contract/budget were presented to the board for their information.

Park & Recreation Committee – There were no sealed bids received for the old concession stand at the old ballfield. Charlie Fochs commented that he wanted to bid on it but he didn't because of the 500 square feet accessory structure limits that the village has in place. The concession stand is 574 square feet. The board briefly discussed what they should do next. The committee will meet and discuss on how to proceed. The ballfield project was then discussed. Charlie Fochs stated that Jannette's costs were more than \$4,800 that was the original estimate. He stated that there was a total of 2.5 acres of materials moved. He stated that they could have just covered up the black ground but that then we would have had to purchase black ground. The scope of the project was changed by Pete through H&K once he was on site and was made aware of the existing drainage tile. He stated that we received all of the fill for nothing. Starfeld questioned if we knew that when we bid it? Charlie Fochs stated that he wasn't involved with it when they were getting estimates together. Charlie Fochs stated that the seeding would need to take place next year and he is requesting that the amount set aside for Nett Lawnmowing to plant grass in 2015 be reallocated so that Jannettes could finish their part of the project yet this year. Boesch questioned if they were raising it more. Charlie Fochs stated that the infield is set at the right height and that it tapers off too fast on the 3<sup>rd</sup> base side. Charlie Fochs stated that H&K's price is okay where it is and that at first it was a 60' radius but it was changed to 95'. He stated that we have not

spent the \$1,300 for engineering it and \$600 for black ground and we are supposed to receive a \$5,000 donation from the club that we have not received yet. He stated taking all of that into account there should be enough monies available to shape it up nice. Charlie Fochs stated that depending how far the existing black dirt goes; we may need to bring in more and that it on 12<sup>th</sup> St. Breckheimer asked if we were moving the black dirt or not? Charlie Fochs stated that he wasn't planning on it and that no matter which way we go, it is a cost to the project. Keuler questioned the total overrun on the project. Charlie Fochs stated that it was the \$5,000. Keuler stated so that it would have been cheaper to not tie into the drainage tile. Charlie Fochs stated that he didn't think that there was enough there in the first place. He stated that when you stick a dozer down in there and the charge is \$155 per hour and they are moving 2.5 acres, it doesn't carry far. Keuler questioned that they didn't know that in the beginning? Charlie Fochs stated that he wasn't there at that time. There were questions raised on the amount of dirt that would have to be brought in yet. Charlie Fochs stated that he felt that it would need to be 20 – 25 loads that we would need to bring in. Charlie Fochs stated that the fence will come east of the batting cage building is located. Koffarnus questioned if we were going to have hardly anything for parking down there? Charlie stated that there will be some. Koffarnus stated "wow". Charlie Fochs stated that he brought up these concerns that he brought up and nobody listened. That is how it is. Keuler questioned if everyone looked at the plan how did they come to this? Charlie Fochs asked Karl Propson how much plan did the contractors have. Charlie Fochs stated that he was not there. Charlie stated that the arch went from 60' to 95'. Keuler asked who changed it from 60' to 95'? Charlie Fochs stated that it was called a baseball field and a baseball field is 60' arch and it is not 95'. He stated that when it went to high school, it was changed to 95'. Piepenburg stated that this is just a question of terminology. He stated that he would consider a high school field and the others are a softball field. Charlie Fochs stated that they are talking to a guy who does it for a living. Starfeld questioned if we are going to fill it in all the way up to Chestnut St.? Charlie Fochs stated that this was another question that he was going to ask. He stated that we have an opportunity there and do we want to fill that in as long as we are planting grass and make that whole area look nice. Someday down the line if we put sidewalk there we will have to fill it in. He stated that there should be sidewalk there anyway because it is the park. He stated that people park along there and they don't have sidewalk to walk on. He stated that it all comes down to where you want to start and where you want to stop. Charlie Fochs stated that this is the opportunity to do it and he doesn't feel that it would be a large expense to do that. It is not ruled out that they will be able to play on it in 2016. It will depend on the weather. Charlie Fochs stated that they planted grass in the spring on the other field and they played on it the same year. Action – to approve to have Jannette haul in the black dirt and level the field and that the funds will come from the \$5,000 set aside for the seeding – motion: Piepenburg; second: Roehrig; carried.

#### New Business:

Appointment of Alternate Emergency Government Director – Nothing new.

Application for operator licenses – There were two applications received, one from Heather Blowhowiak and Chiranjebi Lamichhane. DuPrey stated that they both do check out. Action – to approve the operator license for Heather Blowhowiak – motion: Boesch; second: Starfeld; carried. Action – to approve the operator license for Chiranjebi Lamichhane – motion: Boesch second: Starfeld; carried.

Application for Temporary Class B License – Hilbert/Potter Optimist Club – This application is for their Annual Bingo Bash which is scheduled for November 21<sup>st</sup>. Action – to approve the Temporary Class B Picnic License for the Hilbert/Potter Optimist Club for their Annual Bingo Bash at the community center on 11/21/15 – motion: Boesch; second: Piepenburg; carried.

Classes/Seminars/Schooling for employees – Nothing new.

Street Committee – Action – to accept the committee meeting minutes and place them on file – motion: Boesch; second: Koffarnus; carried. The first recommendation was to submit the 2016 budget for consideration. Action – to approve this recommendation – motion: Boesch; second: Koffarnus; carried. The board then discussed the sale of the Chevy Kodiak dump truck. Charlie Fochs stated that he has an offer on the table for \$3,500 and he wants to know what the board's feelings are on this. DuPrey presented an email from the attorney and he stated that it is not required but we have the option to do it. The board felt that it would be a good idea to do sealed bids. They felt that they may be able to sell it for more than the offer received. The board felt that there were avenues out there to sell the truck on sealed bids where there would be no cost. They stated that they did not want monies spent on advertising. Action – to advertise for sealed bids on the sale of the Chevy Kodiak dump truck on Craig's list, League of Wisconsin Municipalities website and the village website with the deadline of 4 p.m. on November 10<sup>th</sup> – motion: Boesch; second: Starfeld; carried. The updated listing of street equipment was presented to the board for their information.

Health Board – Action – to accept the committee meeting minutes and place them on file – motion: Boesch; second: Starfeld; carried. The first recommendation was to freeze the fire contracts at the same amount as in 2015. Action – to approve this recommendation – motion: Boesch; second: Roehrig; carried. The second recommendation was to submit the 2016 budget for consideration. Action – to approve this recommendation – motion: Boesch; second: Starfeld; carried.

Fire Department Employee Review/Grievance Committee – Action – to accept the committee meeting minutes and place them on file – motion: Boesch; second: Starfeld; carried. The first recommendation was to approve the compensation for 2016 which would be to raise the meeting pay by \$.25 per hour to

\$8.00 per hour and all the other compensation would remain the same. Action – to approve this recommendation – motion: Boesch; second: Roehrig; carried.

Purchase & Claims Committee – Action – to accept the committee meeting minutes and place them on file – motion: Boesch; second: Keuler; carried. The recommendation from the first meeting was to submit the 2016 miscellaneous capital items for consideration. Action – to approve this recommendation – motion: Boesch; second: Keuler; carried. The recommendation from the second meeting was to submit the additional 2016 miscellaneous items for consideration. Action – to approve this recommendation – motion: Boesch; second: Starfeld; carried.

Park & Recreation Committee – Action – to accept the committee meeting minutes and place them on file – motion: Boesch; second: Starfeld; carried. The recommendation from the committee was to submit the 2016 budget for consideration. Action – to approve this recommendation – motion: Koffarnus; second: Roehrig; carried.

First Responder Committee – Action – to accept the committee meeting minutes and to place them on file – motion: Boesch; second; Koffarnus; carried. The first recommendation was to approve additional compensation for required training of \$150 per person for the refresher course. Action – to approve this recommendation – motion: Koffarnus; second: Keuler; carried. The second recommendation was to submit the 2016 budget for consideration. Action – to approve this recommendation – motion: Koffarnus; second: Boesch; carried.

CDA Committee – Action – to accept the committee meeting minutes and place them on file – motion: Koffarnus; second: Roehrig; carried. The first recommendation was to submit the hiring of a consultant in 2016 to do a village development plan for \$50,000 with \$25,000 coming from a grant for consideration – motion: Boesch; second: Keuler; carried. The second recommendation was to submit the 2016 budget for consideration \$1,000 for a village beautification reserve fund to be used for village beautification projects. Action – to approve this recommendation – motion: Boesch; second: Koffarnus; carried.

Employee Review/Grievance Committee – Action – to accept the committee meeting minutes and place them on file – motion: Koffarnus; second: Roehrig; carried. The recommendation from the committee was to offer the following compensation package for employees:

- Jeremy - \$.20 increase per hour
- Josh - \$.25 increase per hour
- Charlie - \$.15 increase per hour
- Dennis - \$420 increase in annual salary

All other compensation would remain the same. DuPrey questioned the compensation for election officials. They currently make \$9.00 per hour and have not had a raise in several years. He stated that their job is very important and that they do a great job and have to maintain the integrity of elections at a very high level with the ever changing landscape of regulations. He commented that the summer help position currently makes \$10.00 per hour and he feels that the election officials should be at least at this level. DuPrey stated that the impact on the 2016 budget based upon four elections is \$200.00. The board felt that this would be okay. Action – to approve the following compensation package for 2016: Jeremy - \$.20 increase per hour; Josh - \$.25 increase per hour; Charlie - \$.15 increase per hour; Dennis - \$420 increase in annual salary; Election Officials - \$1.00 increase per hour; All other compensation rates would remain the same – motion: Starfeld; second: Roehrig; carried.

Letter from Deputy Clerk Treasurer announcing her retirement – A letter from Darlene Buechel announcing her retirement as of December 7<sup>th</sup> was presented to the board. Action – to accept this retirement letter – motion: Boesch; second: Keuler; carried.

Discussion and possible action regarding procedure for hiring process for deputy clerk treasurer – DuPrey asked that this be discussed to get the board's feelings on possibly streamlining the review process. He stated that he has received 27 applications and wondered if it would be more efficient to have either the committee or the department head and village president review the initial round of applications and narrow it down and even possibly do the first interview. This was discussed briefly. Boesch felt it should be the whole board. Koffarnus felt also that it should be the whole board. Piepenburg felt it was too intimidating with the whole board and would be in favor of a streamlined process. Breckheimer felt it should be the whole board. Action – to leave the process the same with the whole board reviewing all applications and conducting interviews – motion: Breckheimer; second: Boesch; carried by majority vote.

Village Board Informational Report – Koffarnus commented that he feels that we should have a white board and easel for when people come to do presentations instead of laying maps out on the table and such. This will be checked into.

Village Employee Informational Report – Charlie Fochs reported that they will be flushing hydrants this Friday and into Saturday.

President's Report – nothing was presented.

Budget Preparation – DuPrey presented the proposed budgets based upon all of the requests made at committee level. He stated that the total expenditures requested totaled \$1,346,433 and total anticipated revenue was \$1,248,384. The village's allowable levy totals \$327,310. We are anticipated to have debt retirement in the general fund of \$17,769 which would increase the total levy to \$345,079. Based upon

these figures, we would leave a budget shortfall of \$98,049 which would either have to be taken from fund balance or borrowed. If we borrow funds, it would raise the tax rate by the amount required for annual debt retirement. DuPrey stated that there was a meeting that included himself, Charlie Fochs, Mike Loose and Mark Breckheimer to discuss this. Past history over the last five years of amounts taken out of fund balance has shown that over the last two years, we have removed approximately \$70,600 from fund balance after having three years with nothing taken from fund balance. DuPrey also provided a list of several budget cuts which would reduce the amount needed to be taken from fund balance to \$35,544. These cuts were discussed at quite length. After discussion, the board decided to cut the following:

1. Cut reserve for clerk treasurer office -	\$ 3,850
2. Cut fire Dept. Equip Purchases -	\$ 6,630 (Leaves LDH Hose & Pagers)
3. Cut reserve for turn out gear -	\$ 2,500
4. Cut reserve for SCBA -	\$ 2,500
5. Cut reserve for wood chipper	\$ 1,000
6. Cut reserve for Plappert Rd -	\$11,000
7. Cut reserve for new park bathroom -	\$ 5,000
8. Cut the Development Plan -	\$25,000
9. Cut reserve for village beautification -	\$ 1,000
10. Cut handicapped door opener for Comm. Ctr -	\$ 1,800
11. Cut amt to remodel storage bldg at ballfield -	\$ 1,525
12. Cut flag pole improvements -	\$ 500
13. Cut sign for fire station building -	\$ 1,000

This would still leave \$4,744 that would need to come from fund balance. The board felt that this would be manageable and feels that the recent trends of removing larger amounts from fund balance was unsustainable and needed to change. Action – to set the public hearing on the proposed budgets for 7 p.m. on Tuesday, November 10<sup>th</sup> – motion: Boesch; second: Roehrig; carried.

Discussion and possible action regarding possible pursuit of old elementary school building –

Breckheimer stated that he wanted to gauge the board's interest in the old elementary school building and if we wanted to place a bid on it. The board felt that with the recent cuts that had to be made it would not be in our best interest to place a bid on the building. Also, if a private individual does purchase the building, it would add tax base. Koffarnus questioned if we are doing anything with the surveys. They were presented to the CDA and they will meet again in the future to discuss. Because the board will not pursue placing a sealed bid on the old elementary school building, there is no need to go into closed session.

Adjournment – Action – to adjourn – motion: Boesch; second: Starfeld; carried. The meeting was adjourned at 9:17 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk

President Mark Breckheimer called the special meeting of the village board to order at 6 p.m. on Wednesday, October 21, 2015.

Roll Call – all members reported present except Boesch who arrived at 7:30 p.m. and Starfeld who arrived at 6:10 p.m.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – Civic Association meeting is 11/17/15 at Deer Run and Jim Cruthers, one of the owners of Hilbert Art & Antiques will be the guest speaker.

President's Report – none.

NOTICE IS FURTHER GIVEN, that the board will convene into closed session under S.19.85(1)(c) to review applications for the Deputy Clerk Treasurer position. Action – to convene into closed session – motion: Roehrig; second: Keuler; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Keuler, Breckheimer; carried.

NOTICE IS FURTHER GIVEN, that the board will reconvene into open session. Action – to reconvene back into open session – motion: Starfeld; second: Boesch; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Boesch, Keuler, Starfeld, Breckheimer; carried.

Adjournment – Action – to adjourn – motion: Piepenburg; second: Starfeld; carried. The meeting was adjourned at 8:17 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk

President Mark Breckheimer called the special meeting of the village board to order at 6 p.m. on Tuesday, October 27, 2015.

Roll Call – all members reported present.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – Civic Association meeting is 11/17/15 at Deer Run and Jim Cruthers, one of the owners of Hilbert Art & Antiques will be the guest speaker.

President's Report – none.

NOTICE IS FURTHER GIVEN, that the board will convene into closed session under S.19.85(1)(c) to interview applicants for the Deputy Clerk Treasurer position. Action – to convene into closed session – motion: Boesch; second: Roehrig; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Boesch, Keuler, Starfeld, Breckheimer; carried.

NOTICE IS FURTHER GIVEN, that the board will reconvene into open session. Action – to reconvene back into open session – motion: Boesch; second: Keuler; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Boesch, Keuler, Starfeld, Breckheimer; carried.

Adjournment – Action – to adjourn – motion: Boesch; second: Keuler; carried. The meeting was adjourned at 8:02 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk

President Mark Breckheimer called the special meeting of the village board to order at 6 p.m. on Wednesday, October 28, 2015.

Roll Call – all members reported present except Keuler.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – Civic Association meeting is 11/17/15 at Deer Run and Jim Cruthers, one of the owners of Hilbert Art & Antiques will be the guest speaker.

President's Report – none.

NOTICE IS FURTHER GIVEN, that the board will convene into closed session under S.19.85(1)(c) to interview applicants for the Deputy Clerk Treasurer position. Action – to convene into closed session – motion: Boesch; second: Piepenburg; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Breckheimer; carried.

NOTICE IS FURTHER GIVEN, that the board will reconvene into open session. Action – to reconvene back into open session – motion: Boesch; second: Roehrig; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Boesch, Starfeld, Breckheimer; carried.

There was no action that needed to be taken from closed session.

Adjournment – Action – to adjourn – motion: Boesch; second: Starfeld; carried. The meeting was adjourned at 7:16 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk